

James River Figure Skating Club Board Minutes

Date: Jan 6 , 2025

Location: _Shadys_ @ 6:45 PM

Attendance: Joe Bear (Pres), Amy Johnson (Secretary), Lenae Bear (Treasurer), Heather Rostenbach,(VP) Jill Mazur, Jonathan Protector, Justin Bear
Absent: Heather Rostenbach
Others: Coach Morgan, Annetta Tweten, Kerrie Norman

1. Approval of Dec 2, 2024 minutes. _JP___moves to approve, __LB___2nd. Motion Carries.
2. Notice of vote By text on Dec 18th to approve gift cards to coaches.
 - a. Treasurer Report/Finance Committee
 - i. -\$1172 christmas show donation
 1. Put towards Giving Hearts Day
 - ii. Bank balance \$63,267.82
 1. Most session 3 registration is included in balance, December ice has gone through
 - b. Open Feedback Survey: None [JRFSC Open Feedback Survey - Google Forms](#)
 - i. -
 - c. Registration Committee - we should wait on opening 3rd session until a week or two AFTER the xmas show. Coaches passed skaters after xmas rehearsals/practice, but some parents already registered - they bumped up class time, so we lose money - Britt
 - i. New parent was asking about volunteer opportunities other than rink monitor.
 1. Boutique is an option - should remind people they need to either fulfill volunteer hours or pay them out before ice show rehearsals start
 2. Jill suggested to put more information about volunteering in the handbook. JM will add something in the handbook and bring it back to the next board meeting.
 - d. Liaison Committee
 - i. February Calendar - Morgan present for Brittany
 1. Extend Sun Feb 23 to 6:45 for ice show rehearsal. Question about 2/14 - keep for competitors? Yes. 2/26 - keep 6:30-7 for competitors; not ice show rehearsal; no basic skills ice on 2/28 due to fergus falls competition
 - ii. Parking spots will need to be approved by the park board now. Talked to Chris about not being ready for the Christmas show. Dec 17th had a game scheduled at 7:00 and we had ice till 7:00. Went to eagles to finish.
 1. Staff were helpful, parents & skaters were good! More frustration for everyone involved & Coach Morgan had to manage while in lessons
 - iii. December ice bill \$5246.25.
 - iv. User group meeting Jan 15@ 7 am.
 - e. Fundraising Committee
 - i. Kite Fest - May 30th- June 1 2025
 - f. Ice Show Committee
 - i. Ice Show ticket prices - does the Board want input or leave to the Ice Show Committee? Ice Show Committee is thinking the same as last year which was \$12 for an adult and \$7 for students.
 1. Leave up to ice show committee
 - ii. Parent meeting will take place 1/19/25 during lesson times. Need communication to go out to let parents know this is mandatory.
 - iii. Jodelle Gefroh will take photos during the Ice Show. \$300 or \$350. Not currently budgeted into the ice show budget. Should the club pay or pass the cost on to families? (\$5 or \$10 to get the email link to all the photos)
 1. Free to members, club will cover the cost
 - iv. Families that attend the 7th Day Adventest Church are asking if they can do the Ice Show but not either show on Saturday due to religious exemption of the Sabbath. Two skaters.
 1. Presents issues for choreography, costuming.
 2. USFSA has a general non-discrimination policy but nothing more.
 3. Our show policy contradicts this saying ALL shows are mandatory.
 - a. JustinB makes a motion to allow the skaters to participate in the friday/sunday shows. If there are costume issues they need to make the costumes accommodate their need at their cost and with the ice show committee's approval - JM seconded - motion carries. Brittany will follow up with the family

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- v. We are going to make a club email for Happy Grams/Ads.
 - 1. Amy will make one email address to send Happy Grams and Ads to (jrfsciceshow)
 - vi. Still looking for a new costumer after Annetta is done. How can we make the payment part easier?
 - 1. Joe suggested the club could pre-pay with a check to the costumer whatever the costume budget is so they costumer has the money up front.
 - 2. Lenae will look into some options.
 - g. Test/Comp Chair
 - i. Everything seems to be going well. Grand Forks sent an email to Tweten@csicable.net is there somehow to change this?
 - h. Director Comments
 - i. Britt would like to get more 'tools' or items to use at practice, to keep things new/fun for skaters. Is there a price limit? Or gather what items I'm looking at and get a total price and present to board? (limbo stand to go under for cars/lunges/etc, resistance bands to help with arm posture, more cones - just to name a few)
 - 1. AJ made a motion to give Brittany \$500 to spend, JP seconded, motion carries
 - i. Coach Comments
 - i. Coach evaluation forms
 - 1. Possibly bonus points to top 1 or top 3 for following season?
 - a. How many points? JoeB wants to see what the first set of evals comes back as so we know what the best way to rate is. Coaches will do evals after session 3 and then it will come back to the Board.
 - ii. Hannah - willing to help around her schedule next year. Preferably basic skills groups & private lessons only but does NOT plan on applying for the formal position.
 - iii. Abby Geroux is considering private lessons!
3. Old Business
 - a. Committee assignments
 - i. Nothing new to report. Sent an email to the Yonik family for the fundraising committee.. Have not got a response back.
 - b. Bulletin Board
 - i. Was fixed and recovered yesterday!
 - c. Giving hearts day meeting was cancelled due to weather. Have not received any more communication.
 - i. Should start taking some pictures and advertising it some - get photo/pic board decorated.
 - ii. We have the \$3000 donation needed to participate!
 - d. Web page update
 - i. Heather is slow. She says she will finish when back from her trip.
 - ii. Anyone else able to help with this. Heather is in her final year on the board.
 - 1. JP will ask his wife about it b/c she's good at this stuff
4. New Business
 - a. Coaching job- would like to boost post. How much \$ should we spend?
 - i. Start with giving more information/details about the job/wages.
 - b. Lynns marketing/advertising position. Who wants to take that on?
 - i. Amy made a motion for JP to take this over. JoeB seconded, motion carries
5. Communications to go out (Email, Text, Facebook): TBD
 - a. Next Board Meeting Schedule on Facebook
6. Wrap Up
 - a. Updates to Yearly Schedule: See below
 - b. Policy Updates (based on approved motions) ([JRFSC Policy Document](#))
 - c. Action Item Review ([Action Items](#)):
 - i. Current Action Items
7. Upcoming Meeting: __Feb 10 6:00?
8. No further business: Meeting adjourned at 8:23 pm (JP motion to adjourn, LB seconded, motion carries, meeting adjourned)

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Calendar

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|--------------|-------------------------------|
| Jan 5 | Session 3 Starts |
| Jan 14 | Last Day for Ice Show Sign Up |
| Feb 13 | Giving Hearts Day |
| Feb 18 | Session 3 Ends |
| Feb 23-Apr 4 | Ice show Rehearsal |
| April 4-6 | Ice Show |
| April 20 | Easter |